

Safety Instructions for Entry (Access) to the ŽDB GROUP a.s. Premises

Welcome in the ŽDB GROUP a.s. grounds.

You are about to enter work zones where several companies carry on their activities. Specific risks threatening your health may be encountered in their work areas. Therefore, we expect that you would act responsibly and maintain the following safety rules:

During any movement within the area of ŽDB GROUP a.s., please kindly respect the traffic on intraplant communications. Only those access road that were assigned to you may be used; to take shortcuts through technological processes and operation areas is prohibited.

When entering production zone, announce your presence without delay. Any movement and walking through the process is possible only with express consent from the management.

Prior to commencing any activities, it is necessary to inspect the place and immediate surroundings thoroughly; that concerns also the condition of the technological equipment and auxiliaries, tooling, instruments and other ancillaries you were provided with. It must be ensured that your activity will not endanger anyone.

You are permitted to perform only the activity for which you are qualified and that was assigned to you by your supervisor. In the ŽDB GROUP a.s. plant it is strictly prohibited to manipulate with engineering equipment that you were not specifically allowed to use.

When entering the plant, you must not be under influence of alcohol or other addictive substances; for entry you must possess a permission issued by the firm responsible for security of the plant. Bringing along alcohol and drugs into plant is strictly prohibited.

It is your own best interest to respect the safety rules and comply with all safety instructions, markings and signals. Entry to prohibited or unknown locations, as well as entering other work places without prior announcement of your presence to the respective supervisor of the work place, is also prohibited.

It is expected that all your activity will be such as to maintain order and cleanliness. Disorders are often causes of work injury, emergency conditions or faulting of the engineering equipment. Order and cleanliness from your activities is a must.

As soon as you discover a dangerous situation that threatens health, or if witnessing violation of safety rules, please draw attention to it. In case you yourself feel threatened, interrupt your activity and ask for remedial actions. In cases such as these, turn to your partners, i.e. to the representative from the respective process, and ask for prior agreed upon cooperation, assistance and familiarization with work place risks.

During activities performed in the plant, it is prohibited to remove engineering safety equipment and abstain from using mandatory assigned personal protective devices and tools.

To approach closely a dangerous zone and/or entering zones of the following equipment, is prohibited: electrical conduits and equipment, high pressure air piping, gas distributions, steam and technical gases piping and armatures, lifting equipment and transport equipment (where inherent danger from burdens transported exists – e.g. liquid metal or, abnormal loads) The preceding applies also when you are proceeding on assigned access routes.

Never use an open flame where it is prohibited. Only in designated areas, the flammable and easily ignitable substances storage and manipulation may be permitted. Whatever you do, always leave passable and rideable access road and emergency exits clear. Same applies to a rule for leaving free access to the firefighting equipment and places with fire extinguishing tools. Should there be a fire noted, do not panic and immediately announce the fire to the central dispatcher – tel.: 3333.

Keep the road traffic rules and maintain extra care when near or crossing the railways with no safeguards installed.

All working injuries, health effects and accidents (emergency) in which you participate or are the injured, you are obligated to report to your area partner and to your supervisor; you should let yourself be treated and then cooperate on investigation of causes.

In addition, it is your obligation to:

- perform all your activities in such a manner as not to endanger health and life of your own, or those in your area,
- maintain safety rules and guidance as well as basic principles of safety behaviour,
- use during your work all engineering and personal protective working devices,
- participate in training and instructions of work safety as well as the fire-protection that you were assigned to undergo.

RISKS:

- Collision with camions and/or personal automobiles
- Collision with motorized buggies and lifting equipment (cranes)
- Collision with railway vehicles – unguarded railway crossing
- Colliding with people that are forced to move beyond sidewalks on the communications
- Danger of injuring extremities when loading/unloading your own camion

During driving your own vehicle, maintain:

- Unless marked otherwise, the maximum permitted speed over the road communications inside the ŽDB GROUP a.s. area is 20 km/hour,
- CAUTION: the railway crossing have no traffic signs "Signal Board"!
- Respect the instruction to stop your vehicle received by a raised hand or hand holding the stop target, or respectively, the red light (on railway crossings, it could be the red flag or white light),
- Do not remain standing in the proximity to rails and railway crossings, do not leave your vehicles in protective zones near the electrical lines,
- The load could only be unloaded on places designated for it (as depicted by marking tables or horizontal traffic markings)
- during loading of the trucks you must be using safety protective gloves, working clothes and suitable work footwear; you should not dwell below the load lifted or even in the close proximity of it,
- increase attention should be paid to pedestrians, especially to those that are exiting the process areas immediately neighbouring with the access routes.

In case of serious violation of the safety principles, you may be prohibited from entry/access to the ŽDB GROUP a.s. for a period of up to 1 year.

We wish you a pleasant stay in the ŽDB GROUP a.s. plant premises.

I certify by my signature that I have read and understood the above "Safety Instructions for Entry (Access) to the ŽDB GROUP a.s. Premises" without any objection.

Date:

Name and Surname:

Signature:

SPZ :